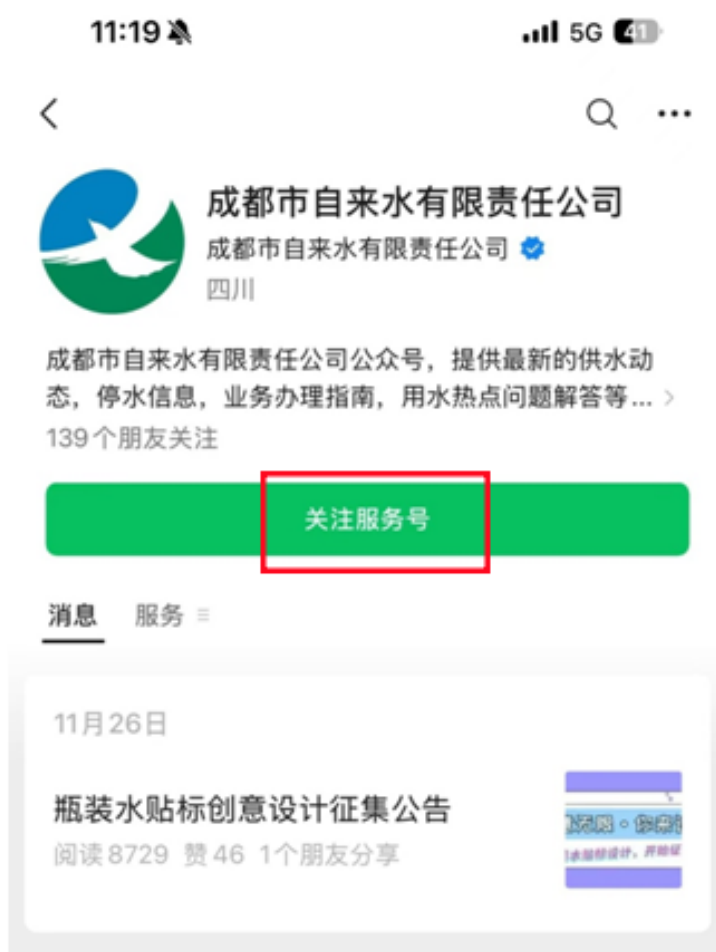


电子发票自助开票指引

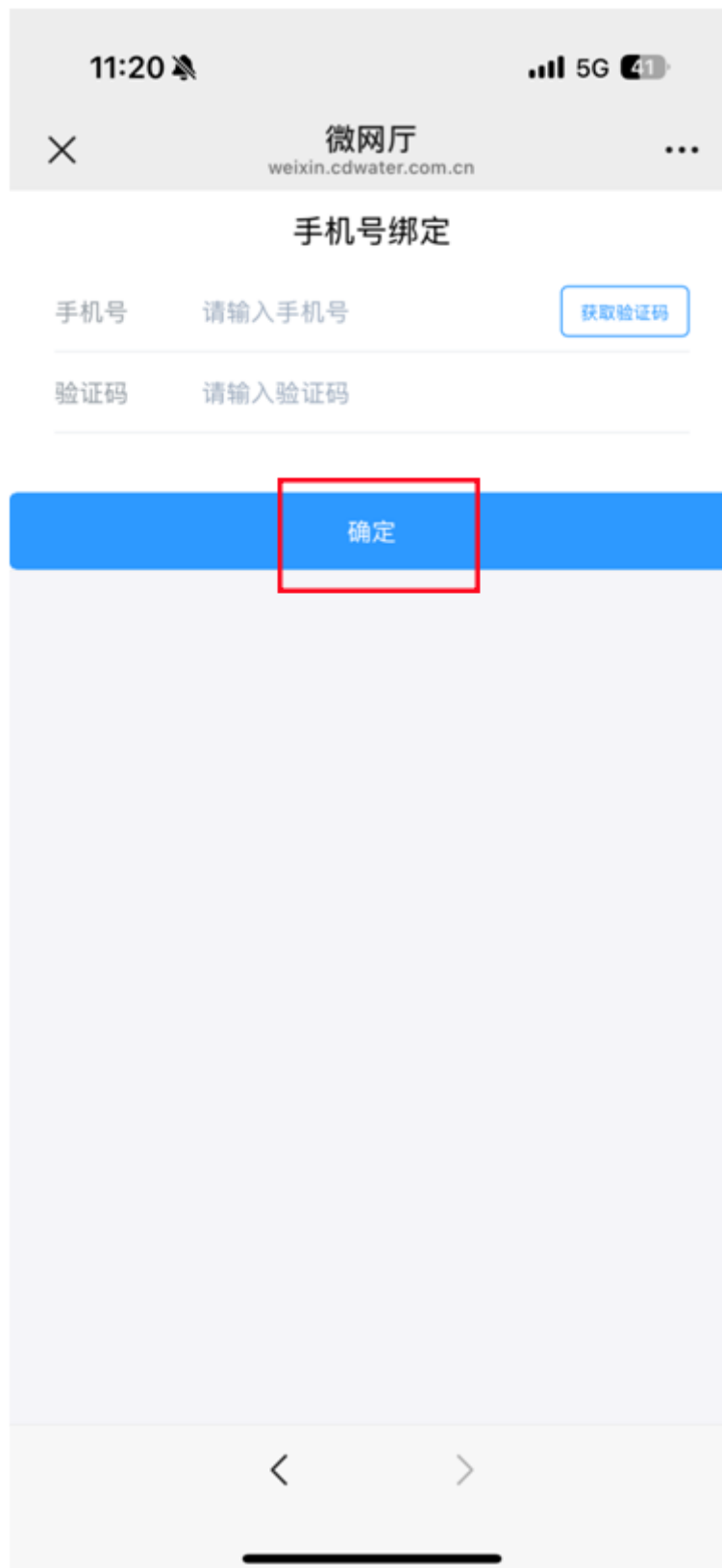
1. 微信搜索成都市自来水有限责任公司微信公众号,点击【关注服务号】按钮关注公众号。



2. 进入微信小程序点击左下角【微网厅】按钮进入微网厅。



3. 输入手机号及验证码，点击【确定】按钮完成手机号码绑定。



The image shows a mobile application interface for binding a phone number. At the top, the status bar displays the time 11:20, 5G signal, and a battery level of 41%. The app's header bar includes a close button (X), the title "微网厅" (Weixin Hall) with the URL "weixin.cdwater.com.cn", and a menu button (three dots). The main title "手机号绑定" (Phone Number Binding) is centered. Below it, there are two input fields: "手机号" (Phone Number) with the placeholder "请输入手机号" (Please enter phone number) and a "获取验证码" (Get Verification Code) button to its right; and "验证码" (Verification Code) with the placeholder "请输入验证码" (Please enter verification code). At the bottom of the form area is a large blue button labeled "确定" (Confirm), which is highlighted with a red rectangular box. The bottom of the screen features a navigation bar with left and right arrow icons and a home indicator bar.

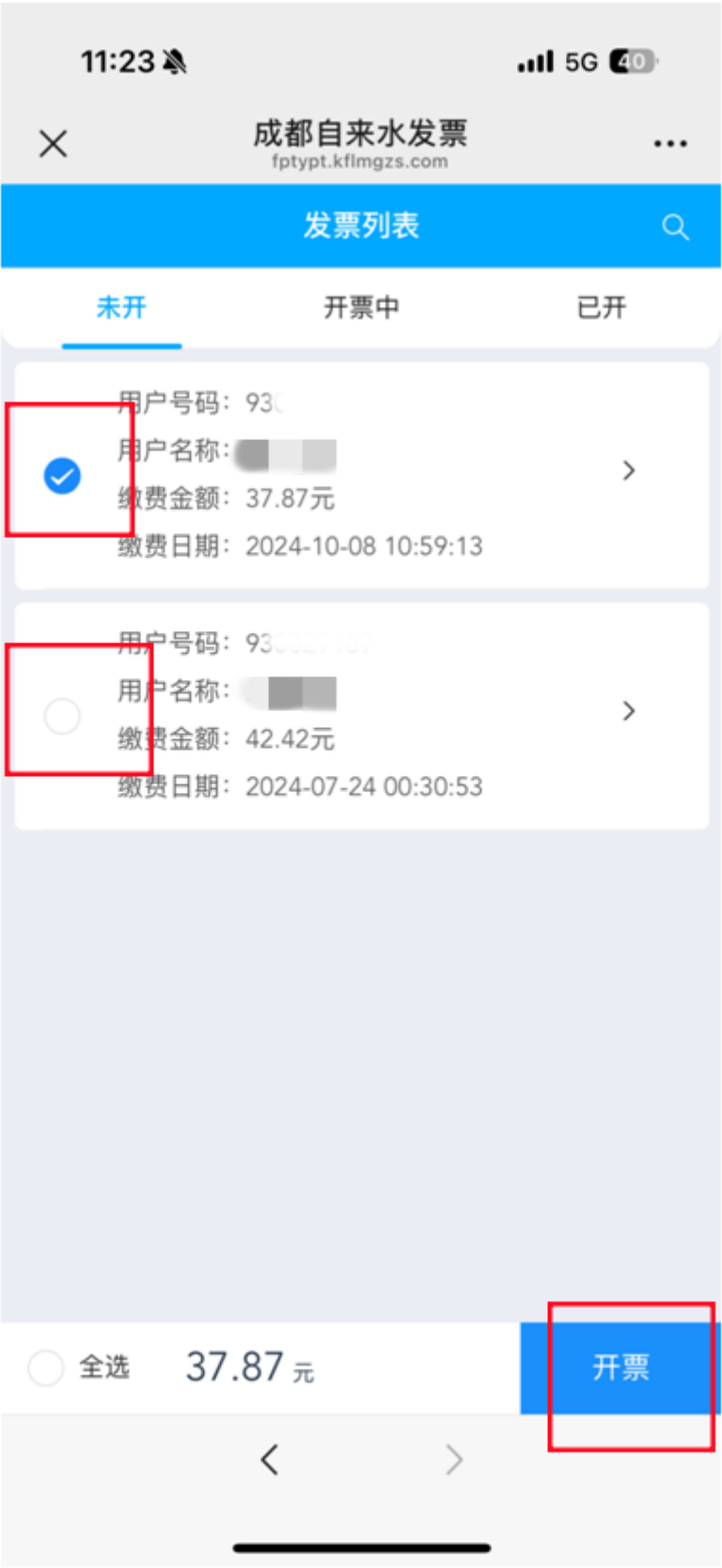
4. 绑定后进入微网厅主页，点击【电子发票】进入开票页面。



5. 输入用户号并点击【登录】按钮进入待开票数据界面。



6. 勾选已缴费待开发票订单(可勾选任一项或多项), 点击右下角【开票】。



7. 确认发票抬头和推送电话无误后，点击【确定】按钮即完成开票，系统将提醒开票成功。



8. 点击【已开】按钮，可查询已开具发票记录。

